APPENDIX-I

To be furnished by the Candidate & Supervisor

RANCHI UNIVERSITY, RANCHI

APPLICATION FORM FOR DE-REGISTRATION FROM RESEARCH PROGRAMMES

Research programme (Please tick one): ☐ Ph.D. ☐ D.Litt. ☐ D.Sc.

Affix Passport Sized Photo here with Supervisor's Signature & Seal

Through the proper channel

To,

The Vice-Chancellor

Ranchi University, Ranchi

Subject: Application for De-Registration from ..... Programme

☐ Application submitted by the Candidate

☐ Application initiated by the Supervisor

Respected Madam/Sir,

I, ..., being a Ph.D./D.Lit./D.Sc./ Scholar registered in the Department of ..... in the faculty of ..... Ranchi University, Ranchi, am applying to withdraw my candidature from the research programme and for de-registration as per the provisions.

Withdrawal applied due to (Please tick one):

- ☐ i. Joined Service
- ☐ ii. Shifting to a different place
- ☐ iii. Medical grounds
- ☐ iv. Others: .....

Date: .....

Place: ..... Signature of the candidate

Forwarded by the Supervisor

Date: .....

Place: ..... Signature & Seal of the Supervisor

Particulars of the Research Scholar:

1. Full Name in Capital: .....
2. Address for correspondence: .....
   .....
   .....
3. Cell No. ..... E mail: .....
4. Date of Admission in Research programme: ..... Date of Completion of Coursework.....
5. Date of Pre-Registration Seminar: ..... Registration No.: .....
   Date of 1st Extension of Registration (if applicable) .....
6. Title of Thesis: .....
   .....
   .....
7. Is the scholar a recipient of any financial assistance in the form of a scholarship/stipend etc? If so, give details .....
8. Department ..... Faculty .....
9. Name of Research Supervisor: .....
10. Designation & posting of Research Supervisor: .....
11. Name of Research Co-Supervisor (if any): .....
12. Designation & posting of Research Co-Supervisor: .....

Consent of Co-Supervisor (if any):

I, ..., Co-Supervisor of Ms/Mr .....

Provide my consent for the de-registration of the research scholar from the research programme, considering the reasons as mentioned in the application.

Date: .....

Place: ..... Signature & Seal of the co-Supervisor

☐ Application initiated by the Supervisor:

I am, ..., Supervisor of Ms/Mr ..... applying for de-registration of my Ph.D./D.Lit./D.Sc./ registered scholar, Registration No. ..... from the allocated research work under my supervision due to the following circumstances where the scholar is not in a position to continue/carry research work further under my supervision. The scholar's candidature for the research work may be withdrawn, and deregistration may be allowed as per the provisions.

De-registration applied due to (Please tick one):

- ☐ i. Joined Service
- ☐ ii. Shifting to a different place
- ☐ iii. Medical ground
- ☐ iv. Not proceeding with the research work
- ☐ v. Not submitting the progress report in two semesters even after notices
- ☐ vi. Disciplinary action (attach copy of the report)
- ☐ vii. Others: .....

Date: .....

Place: ..... Signature & Seal of the Supervisor

Forwarded by the DRC Members

1.

2.

3.

4.

Date: .....

Place: ..... Signature & Seal of the Chairman, DRC

PROCESSING OF THE APPLICATION

1. Forwarding note of the Departmental Research Committee (DRC):

i. The Departmental Research Committee (DRC) of the Department of ..... considered the application for De-Registration of Mr./Ms./Mrs. ..... (Reg. No. .....) at its meeting held on ..... at time.....

ii. After examining the application, supporting documents, the recommendation of Supervisor/ Co-Supervisor (if any), and after calling the scholar for interaction/based on the documents on record] (strike out as inapplicable), the DRC records the following:

a. Assessment of reasons for de-registration:

The DRC finds the reasons cited to be

☐ genuine and acceptable ☐ partially acceptable ☐ not acceptable

Specific observations: .....

.....

iii. Recommendation of DRC: The DRC recommends/does not recommend (strike out) the grant of De-Registration from the Ph.D./D.Lit./D.Sc./ Programme.

Conditions, if any, imposed by the DRC.

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Name & Signature of DRC Members

1.

2.

3.

4.

Signature & Seal of Chairman, DRC

2. Forwarding note of the Dean of the Faculty.

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Signature & Seal of Dean of the Faculty

3. Forwarding note of the Research Development Cell (RDC).

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Signature & Seal of Director RDC, RU

4. Recommendation of the University Post Graduate Research Advisory Council (PGRAC).

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Signature & Seal of Member Secretary PGRAC, RU

ORDER OF THE VICE-CHANCELLOR

(For Office Use Only)

Considering the application for De-Registration of Mr./Ms./Mrs. ..... Registration No. ..... and the recommendations of the DRC and the PGRAC, the Vice-Chancellor, Ranchi University, Ranchi, has given an order for the application for De-Registration is as follows:

☐ Approved ☐ Rejected ☐ Approved with modification

i. De-Registration approved with immediate effect.

ii. De-Registration approved after compliance of the order as follows:

Conditions imposed (if any): .....

.....

iii. Reason for rejection (if applicable): .....

.....

Signature & Seal of the Controller of Examinations
(For and on behalf of the Vice-Chancellor)

Date: .....

Seal of the University

Copies to: (1) Research Scholar; (2) Supervisor/Co-Supervisor; (3) Head of Department; (4) Dean; (5) Finance Section; (6) Office file.