



RANCHI UNIVERSITY RANCHI

VERY SHORT TENDER NOTICE

Sealed tender are invited for the total tent job including water proof pandal, designed gate, lighting decoration with generator, flower decoration, videography and photography and sound system on turnkey basis, for the **39th Convocation 2026** scheduled to held on **09 September 2026**, of Ranch University at Dikshant Mandap campus of Ranch University from the reputed Tent House (registered in Jharkhand Govt.) with Head Office in Ranchi city and having experience of carrying such job on the National and State level event for the value of not less than Rs. 50.00 lacs in the State of Jharkhand.

Detailed tender papers can be downloaded from Ranchi University website: www.ranchiuniversity.ac.in. Tender paper cost **Rs. 2000.00 (Rupees Two Thousand only)** in the shape of D.D. in favour of '**Registrar, Ranchi University**' payable at **Ranchi** must be submitted with tender upto 27.08.2026 in the office of C.C.D.C. till 2.00 PM and it will be opened on the same day at 3.00 PM in the office chamber of C.C.D.C.

The undersigned reserved the right to accept or reject full/partial bid without assigning any reason thereof.

By order of the Vice Chancellor
Sd/-
Registrar
Ranchi University, Ranchi

Memo No: 7780 - 7784/26

Dated: 19.08.2026

Copy to:

The Advertising Manager,

1. Prabhat Khabar, Ranchi,
2. Dainik Bhaskar, Ranchi,
3. Dainik Jagran, Ranchi,

With a request to publish in one issue at the most economical rate within Rs. Rs.15000/-

4. Director, Computer Centre, Ranch University for publication in Ranchi University website:

www.ranchiuniversity.ac.in


Registrar 19/8/26
Ranchi University, Ranchi



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DETAILED TENDER PAPER

The bidder shall furnish general business information to facilitate assessment of his professional, technical, commercial capacity and reputation. Following information and supporting documents are to be furnished along with the Tender. Only those, Tent Houses will participate in the tender, who have the experience of doing Tent job for not less than 50 lacs in Jharkhand. They should furnish details of covering total jobs of erection of water proof pandal, ply board, walling stage, lightning, sound system, designing and audience decoration on turnkey basis. Tent-House registered in Jharkhand in any Govt. organization are only eligible for participating in the Tender.

Technical Bid.

1. The fabricator should be reputed contractor having previous work experience in doing similar work of not less than 50.00 lakh in Govt. Departments.
2. The tenderer should have experience of at least 5 years in Similar programs (value of Rs.20.00 Lacs and above, Certificates and testimonials for the jobs executed should be enclosed).
3. The tender should be having a full fledged work force office and workshop for taking up the assignment (municipal and shop establishment receipt).
4. GST and Income Tax Registration.
5. Audited balance sheet of last 3 years turnover not less than 1.50 crores.
6. Tender paper cost **Rs. 2000.00 (Rupees Two Thousand only) (non refundable)** in the shape of D.D. in favour of '**Registrar, Ranchi University**' payable at **Ranchi**
7. EMD Rs.50,000.00 (Refundable) in shape of D.D. in the name of "**Registrar, Ranchi University**".
8. ISO Certificate, Character certificate should be enclosed.
9. Company profile.

Financial Bid:

Vendor will submit rate of each items as detailed below. Quantity of water proof pandal may increase/decrease depending on number of students and other administrative reasons.

1. Water proof pandal with new cloth ceiling. 20000 sft.(aprox)
2. Cloth walling in wooden frame size 800x10=8000sft
3. Cloth ceiling on Permanent Structure shed size 120'x80'=9600 sft
4. Cloth ceiling on Permanent Structure Back side of Stage 70'x20'=1400 sft
5. Designed cloth ceiling with wooden frame on stage 70x30=2100 sft
6. Synthetic Carpet – 15000 sft
7. Plastic Chairs – 3600 nos.
8. Banquet Chair with full white cover & Knot – 500 nos.
9. Maharaja Chair – 1 nos
10. V.V.I.P Chair and white towel – 20 nos
11. Leather sofa with white cover – 10 nos.
12. Steel sofa with cover- 30 nos.
13. Centre Table with Cover -30 nos.
14. Podium – 2 nos.
15. Flags with Iron Pole – 30 nos.
16. 8 Pillar Design Gate -3 nos.
17. Woolen kalin - 3000 sft
18. Lightning Decoration : Metal Light, Halogen Light, Ceiling Fan, CFL Lights, Soundless DG Backup with Diesel – Lumpsum



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19. High Power Sound System with stage light fitment – Lumpsum
20. Flower Decoration with Fancy Bouque, G/Flower – Lumpsum
21. Table with Table Cloth & frill – 35 nos.
22. Green Net Carpet – 20000 sft
23. Barricading – Steel Pole with Chain – Lumpsum
24. Stage with Stair for Media 24x16=384 sft
25. Round table set- 6 nos.
26. Summica Tray with covers – 15 nos.
27. Sound system for Rehearsal(2 Days) - Lumpsum
28. Water glass for water – 12 nos.
29. Use & Thro Glass – 6500 nos
30. Drinking water Jar – 50 nos
31. Steel Dispenser – 4 nos
32. Mirror – 2 nos
33. Tower A.C. 5.5 ton with Gas filling etc. – 2 nos
34. Flex with MS Frame – 2000 sqft
35. Dry fruits, Cookies, Tea with Cutluies Service etc – Lumpsum 40 Pkt
36. Mojo Barricating for Security - 10 Nos
37. Gajibo with cover – 4 nos
38. Name Stand – 10 nos
39. Hand Towel – 10 nos
40. Cooler – 2 nos
41. Ceiling Fan - 40 nos
42. Dustbin Plastic – 30 nos.
43. LED Screen -12*8 – 2 nos. with LED riser.
44. Photography, Videography and Live streaming
45. Labour and Carriage Charges – Lumpsum
46. Soundless DG set 62 KVA-2 days
47. Steel railing on stairs – 6 nos
48. German Pagoda, Octomorm Room-2 nos
49. Green room for Governer-German Pagoda, Flooring Carpet, Furniture, Octonorm paneling, Fabricated Toilet, Mirror and Hanger Stand-1
50. Any other item as per requirement..

The tenderer should furnish the details in two sealed envelopes Financial Bid and Technical Bid. These two envelopes along with EMD should be enclosed in a big third sealed envelope superscribed "Tender for Tent job for 39th Convocation"2026. For any extra works other than items enlisted from SI no 1 to 50, if assigned by the University as and when required, the tenderer must attend the assigned work and furnish bill accordingly. The quantity mentioned above itemwise is on approximate basis, payment will be made for actual supply/work. The University reserves the right to accept/reject or assigned the work to two or more parties without assigning any reason what-so-ever.


Registrar 19/11/26

Ranchi University, Ranchi