

RANCHI UNIVERSITY RANCHI

TENDER PAPER

With detail terms & Condition for short tender notice

Sealed short tender are invited from the reputed registered and financially sound firms dealing with purchase of used paper for sale of Examination Answer Books stored in University Office and different Examination/Evaluation Centre of the University.

Tender documents should be accompanied with the following documents.

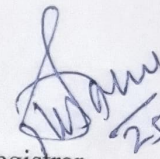
1. Earnest money **Rs. 5000/- (Rupees Five Thousand) (refundable)** and Tender Document Fee **Rs. 500/- (Five Hundred) (Non-refundable)** in shape of Bank Draft from any Nationalized Bank in favour of **Registrar, Ranchi University, Ranchi**. Payable at **Ranchi**. Tender without earnest money and Tender Document Fee shall be rejected.
2. Aadhar Card
3. PAN Card
4. ITR of previous three years
5. Experience certificate of the purchase of used paper from Government/PSU Organization.
6. Trade license
7. An affidavit be submitted by the firm that it has not been blacklisted by the government (State Central), PSUs, Universities, Colleges.

Instruction to Tenderers/Terms & Condition

1. Tenderers are requested to quote their rate in figure & word per M.T.
2. All Tax Liabilities either by the bidder or University will be borne by the tenderer.
3. Tenderers are requested to Contact Deputy Registrar-II/ Controller of Examination for Site visit/assessment from 28.01.2025 to 02.02.2025 at 11 am to 4 PM on working days.
4. Tenderer shall give a certificate along with tender paper that used answer book shall be recycled and after recycling process, firm shall provide a certificate in this regard that all material has been recycled.
5. On approval of rate, **Rs.200000/- (Rupees Two Lakh Only)** shall be deposited by selected firms in advance in Ranchi University, Examination Fund through Bank challan of PNB, University Campus, Ranchi University. After lifting of used answer books up to the value of deposited amount further amount shall be deposited by the selected firm for further lifting of used answer books on proper assessment.

6. After getting lifting order by the Registrar, Ranchi University arrangement for weighing loading and transportation from the University Office and different Examination/Evaluation Centre of the University has to be made by the successful bidder at their risk and cost.
7. The sealed tender along with earnest money should be submitted in person to Deputy Registrar-II, Ranchi University, Ranchi up to 04-02-2025 up to 02:00 PM and the tender will be opened on the same day at 03:30PM in the Office Chamber of CCDC, Ranchi University, Ranchi in presence of the tenderer or their authorized representative if any.

The undersigned reserve the right to reject any or all tenders without assigning any reason.


25/01/25

Registrar
Ranchi University,
Ranchi

