



RANCHI UNIVERSITY, RANCHI

Memo No. 2726

Date: 04/10/23

I am directed to inform you that the recommended thesis by concerned Dean after Successful completion of Ph.D./D.Litt./D.Sc. Viva voce in presence of external examiner must be uploaded in 'SHODHGANGA' repository before publication of the result from October 01, 2023.

To upload thesis in 'SHODHGANGA' repository certain Annexures are required to be submitted in the Examination Department, if it is not submitted at the time submission of the thesis.

The notification along with the performa of Annexure I to V are enclosed here with for your kind perusal.

It should be treated as most urgent and ensure the implementation of uploading recommended thesis in 'ShodhGanga' repository from October 01, 2023.

Further it has been also directed that from October 01, 2023 onwards each approved synopsis of Ph.D./ D.Litt./D.Sc. be uploaded in 'SODHGANGOTRI' before sending it for registration in PGRC, for enrolled candidate.

Signature
30/09/2023
Controller of Examinations
Ranchi University, Ranchi

Signature
30.9.2023

NOTIFICATION

Uploading of Thesis in Shodhganga Repository

As per the Memorandum of Understanding signed by the University with the UGC-INFLIBNET under the Shodhganga project, it is mandatory for submission of thesis/ dissertation online in the Shodhganga repository.

The guidelines being issued are as under.

A. Each PhD/ Post Doctoral student shall submit the following certificates along with other necessary enclosures at the time of thesis/ dissertation submission.

- (a) Certificate of Originality (Annexure –I)
- (b) Student Approval Form for Uploading of Thesis/ Dissertation on Shodhganga (Annexure – II)
- (c) Plagiarism check certificate issued by the Plagiarism Detection Cell(PDC), Computer Centre, R.U, Ranchi.

In addition, certificates at Annexure – III (Certificate for Exclusion of Self-Published Work) and Annexure – IV (Co-authors' Certificate for Inclusion of Published Works in Thesis/ Dissertation) shall be submitted, if applicable.

- B. Every PhD/ Post Doctoral thesis/ dissertation shall be subjected to plagiarism check in Original or any other plagiarism detection software as notified by the University from time to time. Plagiarism check certificate(copy) issued by the Plagiarism Detection Cell (PDC), RU, Ranchi shall be attached with the thesis/ dissertation at the time of submission.
- C. While generating the Plagiarism Report, the guidelines given at Annexure – V shall be adhered to.
- D. The soft copy of the thesis shall be submitted in two Pen drives in the prescribed format given at Annexure – V. In order to ensure that the soft copy is complete and exact replica of the print version accepted for award of PhD/ Post Doctoral degree, the Pen drives should be submitted in a small packet with a slip of scholar's details like name, department, title of thesis etc. and the slip shall be signed by the student and countersigned by the research supervisor. The Examination Department shall check whether the Pen drives are operational.
- E. In case there is any change in the thesis/ dissertation due to remarks of the Examiners later, the revised Pen Drives shall be submitted along with the joint report of the viva voce examination.
- F. Notwithstanding the above, PhD/Post Doctoral students shall abide by the regulations/ policies applicable to research students, mutatis mutandis.

Sd/-

Controller of Examination

Enclosures: As above.

Ranchi University, Ranchi

Faculty of _____

Department of _____

Date _____

Certificate of Originality

I _____ Registration Number _____
hereby declare that the research embodied in this thesis entitled “ _____
_____ ” is an original
research work done by me under the supervision of _____,
Department of _____, R.U, Ranchi for the award of Doctor of
Philosophy/Literature/Science/Any other Equivalent degree in _____ from _____ Ranchi
University, Ranchi.

I hereby also declare that no part of this thesis, fully or partly, has been submitted to this or at any
other University/Institution for the award of any Research Degree/Diploma.

Signature of PhD /Post Doctoral student

(Name of PhD /Post Doctoral Student)

Registration Number: _____

(Signature and Name of Research
Supervisor)

Place:

Date:

Ranchi University, Ranchi

Faculty of _____

Department of _____

Student Approval Form for Uploading of Thesis/ Dissertation on Shodhganga

Name of the Student and Registration Number	
Faculty and Department	
Degree (PhD/D.Litt./D.Sc./Any Other)	
Research Supervisor(s)	
Thesis/Dissertation Title	
Date of submission	
Key words (up to five)	1. 2. 3. 4. 5.
Date of viva voce examination (to be filled in by Examination Department)	
Year of Award (to be filled in by Examination Department)	

Undertaking

1. I hereby authorize Ranchi University, Ranchi to upload the above thesis/ dissertation at Shodhganga repository as per rules.
2. I understand that the thesis/ dissertation will be uploaded on Shodhganga repository after conduct of viva voce examination.
3. I hereby certify that the contents of the thesis/dissertation do not violate any provisions under the copyright act.
4. I understand that I retain the copyrights of the thesis/dissertation. I also retain the right to use in future works (such as articles or books) all or part of this thesis/ dissertation.

(Signature of the PhD/Post Doctoral student)

Place: _____

Date: _____

Countersigned by the Research Supervisor

Date: _____

Place:- _____

**Ranchi University, Ranchi
(Examination Department)**

Certificate to ensure adequate citation for Self-Published Work

The content of the chapters in the thesis submitted by
Mr. / Ms.....have been published in

1.

2.

3.

4.

This is to ensure that the undersigned made all the efforts to adequately provide the citation for reproduction in part or whole, of one's own previously published work and also to ensure that there is no text recycles is involved in this thesis work.

Signature of PhD/ Post Doctoral Student

Signature of Research Supervisor

Date:

Date:

Ranchi University, Ranchi
Faculty of _____
Department of _____

Coauthors' Certificate for Inclusion of Published Works in Thesis

We have published the following articles jointly:

Name of Article	Name of Journal / Book with the details (ISSN No., etc.)

We give our consent to Mr./ Msto make use of these articles for his / her PhD/ Post Doctoral thesis/ dissertation.

We certify that the above articles have not been used by any of us for the award of any Degree / Diploma in any University/ Institution.

We shall be responsible for any legal dispute/ cases(s) for violation of any provision of the Copyright Act.

Signature of Co-author	Signature of Co-author	Signature of Co-author
Name:	Name:	Name:
Address:	Address:	Address:

Signature of PhD./Post Doctoral Student

Name _____

Registration No. _____

Important Instructions to be followed

The PhD/Post Doctoral student has to submit the following in two Pen Drives.

1. Complete thesis in a Single File—MS-Word
2. Complete thesis in a Single File—Pdf
3. Segregated file as below (pdf)
 - 01_Title
 - 02_Preliminary Page (title + declaration + dedication + certificates + acknowledgement + list of tables and graphs etc.)
 - 03_Content Page
 - 04_Abstract
 - 05_Chapter-1
 - 06_Chapter-2
 - 07_Chapter-3
 - 08_Chapter-4
 - 09_Chapter-5
 - 10_Annexure ((bibliography + references + questionnaire + maps + publications etc.)
 - 80_Recommendation (Title + Last chapter/Recommendation)

The Pen Drives shall be signed by the student and counter-signed by the research supervisor.

Guidelines for Reconciliation of Plagiarism Check

The following guidelines shall be adhered to for submitting the Plagiarism Report generated by Ouriginal software at the time of PhD/ Post Doctoral thesis pre-submission:

1. The PhD thesis must undergo a Plagiarism Check by Ouriginal
2. The exclusion at the time of performing the check should be limited to the following:
 - i. Quotes
 - ii. Bibliography
 - iii. Phrases
 - iv. Small matches up to 14 words
 - v. Mathematical Formula
 - vi. Name of Institutions, Departments, etc.
 - vii. The articles/ research papers written by the supervisor or the candidate independently or jointly.
3. Regarding Self Plagiarism, both the Supervisor and the student has to ensure that the student / research scholar has provided the citations for reproduction in part or whole, of one's own previously published work (if any) and also to ensure that there is no text recycle involved in his / her thesis work.
4. The Plagiarism Detection Cell (PDC), R.U., Ranchi shall issue the Plagiarism check certificate in specified format. The copy of the Plagiarism check certificate has to be submitted to the Examination Department along with the thesis.