



इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
IGNOU REGIONAL CENTRE
457/A ASHOK NAGAR, RANCHI-834022



Phone: - 0651-2244677/2244688, e-mail rcranchi@ignou.ac.in

Dr Shiva Kumar GN
Regional Director

Rcran/32/scapt/2015 / 919
Date: 20.08.2015
19

To
Sri Hemendra Kumar Bhagat
C/o Coordinator
IGNOU Study Centre (3606)
Kartik Oraon College, Gumla
Jharkhand-835207.

Sub-Appointment of Part-time Assistant Coordinator at IGNOU Study Centre

Dear Sri Hemendra Kumar Bhagat

We are pleased to offer you an appointment as a **Part-time Assistant Coordinator at IGNOU Study Centre (3606), Kartik Oraon College, Gumla** on the following terms and conditions: -

1. Your assignment commences from **01.09.2015**.
2. The term of your appointment shall be up to **31st December 2015**. Such period may be abridged by one month's notice in writing on either side or on one month's honorarium in lieu thereof. No separate communication regarding termination will be sent on expiry of the term unless renewed or extended.
3. You will be paid an Honorarium of Rs. **4200/-** (Rupees Four Thousand Two Hundred only) per month which is an all-inclusive sum for functioning as a Part-time Assistant Coordinator. Payment of lump -sum Conveyance Allowance shall be made as per existing IGNOU norms
4. You will have no claim for regular appointment and your services are liable to be terminated at anytime without assigning any reason and without giving any notice.
5. You are expected to perform the functions as assigned to you by the coordinator of the Study Center.

The letter is issued in duplicate, one copy of the same may be signed with date and return to the undersigned as a token of acceptance of the above terms and conditions.


Regional Director

Copy to:

1. Principal, K O College, Gumla - for kind information
2. Coordinator, IGNOU Study Centre (3606), K O College, Gumla- for information & needful
3. DR-F/A section, RC- Ranchi.
4. Office File